**TENDER NOTICE**

Pakistan National Council of the Arts (PNCA) invites sealed bids as per single stage two envelop procedure from competent authority, resourceful and experienced Contractors having registered office in Islamabad/Rawalpindi for Supply of Stationery Items, Computer Accessories & IT Products, Printer Toners & Refilling of Toners, Fax & Photocopy Machines Parts and Art Materials for Fine Arts for one time basis.

Firm must have experience for Supply of Stationery Items, Computer Accessories & IT Products, Printer Toners & Refilling of Toners, Fax & Photocopy Machines Parts and Art Materials for Fine Arts to government/semi-government/corporate level for at least five years (with documentary evidence).

Tender documents can be obtained from PNCA Head Office at the address mentioned below on submission of written request along with non-refundable payment of Rs. 500/- only during working days at least two days prior to date of submission of bid. Tender in sealed envelopes must reach the office at the address given below by 1100 hours along with bid security amounting to Rs. 15,000/- in form of deposit at call or pay order issued in favor of Pakistan National Council of the Arts on Monday 23rd May, 2022. Technical bids will be opened on the same day at 1500 hours in the presence of the bidders / authorized representatives. PNCA reserves the right to accept or reject any or all the tenders as per PPRA Rules, 2004. Tender is also available on the PNCA website (<http://www.pnca.org.pk/>) as well as PPRA website (<http://www.ppra.org.pk>).

**KHURSHEED AHMAD**

**Deputy Director-Admin**

**Pakistan National Council of the Arts**

**Plot No. 5, F-5/1, Islamabad**

**Phone No. 051-9206227, 052-9205273, ext. 250**